

# GRADUATE STUDENT ENTRY CHECKLIST

# Electrical and Computer Engineering Department

Complete top portion of form and submit to the ECE Graduate Studies Office, Room 263

Name:			
Student ID:	Home Phone:	Cell Phone:	Office Phone:
Tucson Address:			
UA E-Mail:			
ECE Faculty Advisor:			

- Provide proof of immunization to Campus Health Services <http://www.health.arizona.edu/>
- Pick Up your CatCard: <http://www.catcard.arizona.edu/>
- Create your UA Net ID and UA Email: <https://netid.arizona.edu/newid.php>
- Check in with the ECE Graduate Academic Advisor, ECE Room 263
- Check in with the ECE Payroll Office, ECE Room 262, if accepted Graduate Research Assistantship
- Register for your courses on UAccess Student
- Pay your Bursar's account through UAccess Student
- Register for Student Health Insurance on UAccess
- Meet with your ECE Faculty Advisor.
- Attend International Student Orientation (int'l students only)
- Complete on line Graduate Assistant in Teaching Training
- Attend the Graduate College Orientation (optional)
- "SUBJECT TO" admission on your certificate of admission; submit these documents to the ECE Graduate Studies Office and the Graduate College, Administration Bldg. room 322, within 30 days of enrollment